

PASSAIC PUBLIC LIBRARY

195 GREGORY AVENUE

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INTERNET POLICY

THE INTERNET AT THE LIBRARY

The Passaic Public Library, in accordance with its mission to provide information through access to Library resources, offers its patrons the opportunity to search the Internet by means of either public computers or wireless devices.

The Internet offers unlimited global access to information, and patrons should be aware that the Library does not monitor and has no control over the information accessed through the Internet. The Library assumes responsibility only for the information provided on our home page.

Some information accessed through the Internet may not be current, accurate, or complete, and some material may be considered offensive or inappropriate. Parents and guardians of minor children need to be aware of this aspect of the Internet and to assume responsibility for monitoring use of this medium by minor children in their charge.

The Library cannot be held accountable for unreliable, inaccurate or incomplete information received online, nor can it be responsible for monitoring the use of the Internet by its patrons.

Internet access in the Children's Room at the Forstmann Library or on computers designated for children's use at the Reid Branch shall be limited to children and their accompanying parent(s) or other care providers and shall be filtered.

The Library administration is responsible for developing, maintaining and making available to the public the rules and regulations governing Internet use in the Library.

Patrons are required to agree to the Internet Policy before using the Internet at, or through, the facilities of the Passaic Public Library. The Library reserves the right to review this Policy from time to time and to make changes as necessary.

RIGHTS AND RESPONSIBILITIES OF PATRONS

The Library respects a patron's right to both confidentiality and privacy. The Library will not release information that it collects on the use of electronic resources by patrons except as required by law. However, patrons are cautioned that the Library's Internet connection is not secure and any information being entered or transmitted

could potentially be intercepted, viewed by another user, or lost. Users should not transmit personal information (credit card numbers, passwords, or any other sensitive information). The Library is not responsible for any personal information input on a Library computer or for personal items or information left near computer workstations, printers or anywhere else on Library property.

Since computers are located in public areas of the Library, what is displayed on the monitor or sent to a printer should not be considered confidential. The Passaic Public Library is committed to providing an environment free from sexual or any other harassment. Patrons may not display any materials on computer screens and/or printers that would be inconsistent with such an environment.

It is illegal for patrons to use the Library's Internet access to view, print, distribute, display, send or receive images, graphic or any other materials that violate laws relating to pornography, including child pornography. Patrons may not violate copyright or trademark laws, software licensing agreements or intellectual property rights or download materials covered by these laws, agreements and property rights without compliance therewith.

RULES OF USING THE INTERNET AT THE LIBRARY

- Patrons are subject to all New Jersey and Federal laws.
- Public computers are available on a first-come, first-served basis.
- The Library reserves the right to limit the amount of time an individual may use Library equipment.
- Only Library-provided software may be used on the Library's computers. Individuals may not alter or damage hardware, software or data or in any way interfere with, disrupt or degrade the network.
- Patrons cannot save their data on any Library computer hard drive. Users may supply their own formatted storage medium; Library Staff have a limited number available for sale.
- Parents and guardians are responsible for determining which resources are appropriate for their minor children to access on the Internet. Internet access on the computers in the Children's Room at the Forstmann Main Library and the Children's Area at the Reid Memorial Branch Library is filtered and is limited to use by children aged 13 and under.
- Patrons are required to use sound-muffling headphones or mute sound to avoid disturbing others; headphones may be purchased from Library Staff.
- Time permitting, Library Staff will try to assist with basic computer problems. Staff members are not able to offer extensive explanations or provide in-depth training. Patrons may sign-up for computer classes offered at the Library.

Failure to comply with these rules may result in the suspension or loss of Internet access privileges, the summoning of law enforcement authorities, or prohibition of use of the Library.

**Approved by the Board of Trustees
October 20, 2009**