

PASSAIC PUBLIC LIBRARY
Passaic, New Jersey
December 18, 2007

REGULAR MEETING – LIBRARY BOARD OF TRUSTEES

December 18, 2007: The following members were present at a regular meeting of the Board of Library Trustees of the Passaic Public Library, at the Julius Forstmann Library: Mark S. Auerbach, Sandra Montanez-Diodonet, Cyndi Schoenbrun, Walter Porto and Joan Tabor. These members were excused: Alex D. Blanco Maria DeDios, Angie Ramirez and Manoj Rana. Lane Biviano, Esq. was present and introduced at the meeting as Legal Counsel. Alan Bobowski, Library Director was also present and recorded the meeting.

Ms. Cyndi Schoenbrun, Interim President presided. [7:20 p.m.]

Flag Salute: The flag salute was given.

Public Announcement of the Meeting: The public announcement was given.

Report & Communications of the Interim Board President: A lengthy discussion ensued on the Trustee Leadership Training Workshop that was held on September 28 & 29th 2007 at the Ocean Place Resort in Long Branch, New Jersey.

Introduction of Visitors: The following visitors were present at the meeting: Menachem Bazian and Martin Weingast of BC Consulting Services, Inc., Margie Semler, John Vincent; Carlos Rodriguez, Sr. and Jean Ellis, members of the Library Staff.

Hearing of Citizens: No members of the public made a presentation.

Minutes: A copy of the Minutes from the November 27, 2007 Trustees Meeting was submitted for approval. **ACTION: A motion to approve the Minutes of November 27, 2007 was made by Walter Porto and seconded by Sandra Diodonet. Approved with 4 votes in favor and 1 abstention.**

Report of the Library Director: A lengthy discussion ensued regarding the filing of petition cards by Library patrons and their use of Library services.

Also a lengthy discussion ensued regarding the annual performance appraisal of the Library Director.

In addition, a lengthy discussion ensued regarding the responsibilities of the Library's attorney.

Report of the Treasurer: The Statement of Receipts and Disbursements for period ended November 30, 2007, as well as the Bills for December 2007 were received and reviewed by the Board of Trustees. **A motion to accept the Statement of Receipts and Disbursements for period ended November 30, 2007 as well as to pay the Bills for December 2007, including those Bills received by December 31, 2007, was made by Walter Porto and seconded by Mark Auerbach. All Trustees present voted aye.**

A lengthy discussion ensued regarding the Library Board of Trustees' approval for payment of Bills, to include payroll.

A lengthy discussion ensued regarding the ownership of the Library buildings and insurance issues.

A lengthy discussion ensued regarding the dissemination of Board Meeting Minutes, Receipts and Disbursements Reports the weekend before the scheduled meeting date so that the Board has time to review them for approval.

Action: A Motion was made by Walter Porto and seconded by Sandra Diodonet to take a five-minute recess. All Trustees present voted aye.

Correspondence: Copies of a letter from Mark Auerbach addressed to Alan Bobowski, Library Director and copied to Cyndi Schoenbrun, the Interim Board President were disseminated to the Trustees, along with the response letter between Mark Auerbach and Cyndi Schoenbrun, Interim Board President.

Unfinished Business: No items were presented in this area.

New Business: No items were presented in this area.

Hearing Of Board Members: A lengthy discussion ensued regarding the dissemination of Trustee Packets via e-mail delivery on the Friday prior to the scheduled Tuesday Board Meeting. (Please note: A request was made by Mark Auerbach to receive his copy of the Board of Trustees' Monthly Packet as a hard copy, to be left at the Library's Circulation Desk for him to pick-up in person.) There was also a discussion regarding the contents that should be included in these packets. Packets should include an agenda that states the starting time of 7:00 p.m. Also, requested

for the next Board Packet was a copy of the 2008 Board Meeting Calendar and Board of Library Trustee By-laws.

Cyndi Schoenbrun, Interim Board President, asked that Trustees submit any Agenda items to the Library Director and Board President, no later than the Tuesday before the Packets are due, so that the Agenda could be finalized.

Executive Session: ACTION: A motion was made by Mark Auerbach and seconded by Walter Porto to convene into Executive Session to discuss matters of personnel. All Trustees present voted aye. [9:10 p.m.]

ACTION: A motion was made to leave Executive Session and re-enter into Public Session was made by Mark Auerbach and seconded by Walter Porto. All Trustees present voted aye. All Trustees remained in attendance. [10:42 p.m.]

The following items were voted in Executive Session and reintroduced:

ACTION: A motion to authorize Library Attorney Lane J. Biviano to pursue the lawsuit against the Riverfront Development Corp to its conclusion, for an additional \$2,000.00 fee, in addition to the already agreed-upon \$5,000.00 fee, with no additional charges beyond the \$7,000.00, with the \$2,000.00 being paid at the February 2008 Board Meeting was made by Sandra Diodonet and seconded by Mark Auerbach. Approved by 4 votes; opposed by 1 vote.

ACTION: A motion to authorize the Library Board's Attorney Lane J. Biviano to communicate to the representatives of UEW Local 404 that the Memo of Understanding regarding the negotiated Contract needs to be confirmed in a timely manner by signing the Contract was made by Mark Auerbach and seconded by Walter Porto. All Trustees present voted aye.

Next Regular Meeting Date: Tuesday, January 22, 2007 at 7:00 p.m.

Adjournment: ACTION: A motion to adjourn the Meeting was made by Sandra Diodonet and seconded by Walter Porto. All Trustees present voted aye. [10:48 p.m.]

Respectfully Submitted by:

Alan Bobowski
Library Director / Board Secretary

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Also present in the Executive Session was Lane Biviano, Esq. and Alan Bobowski, Library Director.

Ms. Cyndi Schoenbrun, Interim President presided. [9:10 p.m.]

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